

DEPARTMENTAL EXAMINATION**1. Write short notes on the following?**

4 x 5 = 20

a) SUBSTANTIVE PAY

Substantive Pay means the other than special pay, personal pay or emoluments classed as pay by Board under regulation 10(19)(III) to which an employee is entitled on account of a post to which he has appointed substantively or by reasons of his substantive position in a cadre.

b) TIME SCALE PAY

i) Time scale pay means pay which subject to any conditions prescribed in these regulations, rises by periodical increments from a minimum to a maximum.

ii) Times scales are said to be identical if the minimum, the maximum the period of increment and the rate of increment of the time scales are identical.

iii) A post is said to be on the same time scale as another post on a time scale if the two time scales are identical and the posts fall within a cadre, or a class in a cadre, such cadre or class having been created in order to fill all posts involving duties of approximately the same character or degree of responsibility, in a service or establishment or group of establishments, so that the pay of the holder of any particular post is determined by his position in the cadre of class and not by the fact that he holds that post.

c) CONDITIONS OF FOREIGN SERVICE

i. The initial deputation of Board employee shall be sanctioned for a block period of three years at a stretch. The period of the said deputation shall lapse on the expiry of the said period of three years or on the date of his retirement from service on superannuation or on the date when he is transferred from the service of the foreign employer by the competent authority, whichever is earlier.

ii) No extension of deputation of any Board employee shall be sanctioned for the fourth year. However, the Board may, in exceptional and special circumstances in Public interest, sanction the extension of deputation for the fourth year in respect of any Board employee.

iii) In case, the Board require the services of Board employee in the middle of three years period for administrative reasons the competent authority may revert him to the Board.

d) CERTIFICATE REGARDING INCAPACITY FOR SERVICE

i) Incapacity for service must be established by a medical certificate from a Medical Board in the case of employees of Class I and Class II and in the case of others by a Civil Surgeon or a District Medical Officer or a Medical Officer of equivalent status in the District in which they are employed.

ii) An employee wishing to retire on invalidation may apply with a medical certificate to the authority competent to fill the appointment held by him wo will arrange to send him bfore a Medical Board or a Medical Officer as the case may be.

iii) No medical certificate of incapacity for service may be granted unless the applicant produces a letter to show that the head of his office is aware of his intention to appear before a medical Board or Medical Officer, as the case may be. The Medical Board or Medical Officer, as the case may be, shall also be supplied by the head of the office with a statement of what appears from official records to be the applicant's age. Where the applicant has a service book, the age there recorded should be reported.

2. (a) T.N.E.B. PENSIONERS' FAMILY SECURITY FUND SCHEME

4x5 = 20

The above scheme has been introduced to provide a lump sum monetary assistance to the family of a pensioner, in the case of death of a pensioner. According to the scheme. A pensioner will be required to pay Rs.40/- p.m. uniformly till his death. The amount will be recovered from his monthly pension.

In the case of death of the pensioner, after one year from joining the scheme, i.e., after subscribing 12 monthly installments of Rs.40/- each, a lump sum payment of Rs.25,000/- will be made to the spouse/ nominee/legal heirs of the pensioner.

(b) TNEB pensioners' health fund

Based on the orders of the Government of Tamilnadu, G.O.No.M.S. 562 dated 11-7-95 and 818 dated 20-20-95, orders have been issued by the T.N.E.B. in the B.P.NO. 23 dated 2-4-97 and B.P.NO. 66 dated 18-8-97, for the constitution of a separate fund to provide financial assistance to the pensioners of the Board undergoing specialised treatment/surgery in the accredited private Hospitals, irrespective of whether such facilities are available in the Government Hospitals are not. This scheme will cover the pensioners only and not the family pensioners and dependants.

A sum of Rs. 5/-p.m. will be recovered from the pension for November 1999 onwards, with an equal contribution from the Board and credited to the Health Fund. (B.P.No. 72 dated 1-11-99).

The financial assistance, is now increased to Rs. 50,000 or 75% of the actual cost of treatment, whichever is less,

(c) What are all the conditions to be satisfied by the appointing authority before accepting the voluntary retirement?

(i) that no disciplinary proceedings are contemplated or pending against the employee concerned for the imposition of a major penalty ;

(ii) that no prosecution is contemplated or pending in a Court of Law against the employee concerned ;

(iii) that a report from the Vigilance Cell has been obtained to the effect that no enquiry is contemplated or pending against the employee concerned in Vigilance Wings ;

(iv) that no dues which cannot be recovered from his Death-cum-Retirement Gratuity are pending to be recovered from the employee concerned ; and

(v) that there is no contractual obligation to serve the Board during the period in which the employee concerned seeks to retire voluntarily.

(d) What is meant by Bigamous Marriage?

(1) (i) No employee shall, enter into or contract a marriage with a person having a spouse living; and

(ii) No employee having a spouse living shall enter into or contract, a marriage with any person;

Provided that the Board may permit an employee to enter into, or contract, any such marriage as is referred to in clause (i) or Clause (ii) if it is satisfied, that-

(a) Such marriage is permissible under the personal law applicable to such employee and the other party to the marriage; and

(b) there are other grounds for so doing

3). Whether an employee is ordinarily entitled to any travelling allowance for a journey when proceeding on or returning from leave as per TA Regulation and any exemption thereof:

76. An employee is not ordinarily entitled to any travelling allowance for a journey made during leave or while proceeding on or returning from leave.

The following cases are exceptions to this Regulation.

- (a) An employee on leave for a period not exceeding 180 days is entitled to travelling allowance for a journey undertaken for the purpose of passing an examination, provided he is otherwise eligible, calculated either from the place where he was last on duty or from the place where he is residing, whichever would give him less travelling allowance. If the place where employee was last on duty is also one of the centres where the examination is held, no travelling allowance will be admissible under this Regulation.
- (b) If an employee, while on leave, makes a journey under proper authority and in the Board's interests, he may, with the approval of the Board, be granted travelling allowance as for a journey on tour.

4). What are all the exemption provided in RTI from disclosure of information?

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- I. information, disclosure of which would prejudicially affect the sovereignty and integrity of India, the security, strategic, scientific or economic interests of the State, relation with foreign State or lead to incitement of an offence;
- II. Information which has been expressly forbidden to be published by any court of law or tribunal or the disclosure of which may constitute contempt of court;
- III. Information, the disclosure of which would cause a breach of privilege of Parliament or the State Legislature;
- IV. Information including commercial confidence, trade secrets or intellectual property, the disclosure of which would harm the competitive position of a third party, unless the competent authority is satisfied that larger public interest warrants the disclosure of such information;
- V. Information available to a person in his fiduciary relationship, unless the competent authority is satisfied that the larger public interest warrants the disclosure of such information;
- VI. Information received in confidence from foreign Government;
- VII. Information, the disclosure of which would endanger the life or physical safety of any person or identify the source of information or assistance given in confidence for law enforcement or security purposes;
- VIII. Information which would impede the process of investigation or apprehension or prosecution of offenders;
- IX. Cabinet papers including records of deliberations of the Council of Ministers, Secretaries and other officers:
- X. Provided that the decisions of Council of Ministers, the reasons thereof, and the material on the basis of which the decisions were taken shall be made public after the decision has been taken, and the matter is complete, or over: Provided further that those matters which come under the exemptions specified in this section shall not be disclosed;
- XI. Information which relates to personal information the disclosure of which has no relationship to any public activity or interest, or which would cause unwarranted

invasion of the privacy of the individual unless the Central Public Information Officer or the State Public Information Officer or the appellate authority, as the case may be, is satisfied that the larger public interest justifies the disclosure of such information: Provided that the information which cannot be denied to the Parliament or a State Legislature shall not be denied to any person.

Notwithstanding anything in the Official Secrets Act, 1923 (19 of 1923) nor any of the exemptions permissible in accordance with sub-section (/), a public authority may allow access to information, if public interest in disclosure outweighs the harm to the protected interests.

Subject to the provisions of clauses (a), (c) and (i) of sub-section (/), any information relating to any occurrence, event or matter which has taken place, occurred or happened twenty years before the date on which any request is made under section 6 shall be provided to any person making a request under that section:

5) What are all the guidelines are issued for the implementation of the New Pension scheme during the interim arrangement for the guidance of the PAOs /DDOs, state any 10 points

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10. The following guidelines are issued for the implementation of the New Pension Scheme during the interim arrangement for the guidance of the PAOs/DDOs:—

- (a) The new pension scheme becomes operational with effect from 1-1-2004.
- (b) Contributions payable by the Government servants towards the Scheme under Tier-I, i.e., 10% of the (Basic Pay plus DA), will be recovered from the salary bills every month.
- (c) The scheme of voluntary contributions under Tier-II will not be made operative during the period of Interim arrangement and therefore no recoveries will be made from the salaries of the employees on this account.
- (d) Recoveries towards Tier-I contribution will start from the salary of the month following the month in which the Government servant has joined service. Therefore, no recovery will be effected for the month of joining. For

January, 2004, deductions towards Tier-I contribution will start from the salary bill of February, 2004. No deduction will be made for his salary earned in January, 2004. Similarly, deductions for those joining service in the month of February, 2004 will start from the salary bill of March, 2004 and so on.

- (e) No deductions will be made towards GPF contribution from the Government servants joining the service on or after 1-1-2004 as the GPF scheme is not applicable to them.
- (f) It has been decided that pending formation of a regular Central Record Keeping Agency, Central Pension Accounting Office will function as the Central Record Keeping Agency for the above scheme.
- (g) Immediately on joining Government service, the Government servant will be required to provide particulars such as his name, designation, scale of pay, date of birth, nominee(s) for the fund, relationship of the nominee, etc., in the prescribed form (Annexure-I). The DDO concerned will be responsible for obtaining this information from all Government servants covered under the new Pension Scheme. Consolidated information for all those who have joined service during the month shall be submitted by the DDO concerned in the prescribed format (Annexure-II) to his Pay and Accounts Officer by 7th of the following month. Annexure-I will be retained by DDOs.
- (h) On receipt of Annexure-II from the DDOs, PAO will allot a unique 16 digit Permanent Pension Account Number (PPAN). The first four digits of this number will indicate the calendar year of joining Government service, the next digit indicates whether it is a Civil or a Non-Civil Ministry (for all Civil Ministries this digit will be "1"), the next six digits would represent the PAO code (which is used for the purpose of compiling monthly accounts), the last five digits will be the running serial number of the individual Government servant which will be allotted by the PAO concerned. PAO will allot the serial number pertaining to individual Government servant from '0001' running from January to December of a calendar year. The following illustration may be followed:—

6) What are all the actions are to be treated as undisciplined action as per standing instructions laid down for other than clerical cadre? (State any 10 points)

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கீழே குறிப்பிட்ட சில செயல்களும், தவறுதல்களும் தீயநடத்தையாகக் கருதப்படும்.

(i) ஒருவர் தானாகவோ (அல்லது) மற்றொருவருடனோ (அல்லது) மற்றும் பலருடன் கூட்டாகச் சேர்ந்தோ மேல் அலுவலரது சட்ட விதிகளுக்குட்பட்ட நியாயமான ஆணைக்கு வேண்டுமென்றே கட்டுப்படாமல் இருத்தல் (அல்லது) கீழ்ப்படியாமல் இருத்தல்.

(ii) ஒருவர் தானாகவோ (அல்லது) மற்றொருவருடனோ (அல்லது) மற்றும் பலருடன் கூட்டாகச் சேர்ந்தோ மேல் அலுவலர் ஒருவரது சட்ட விதிகளுக்குட்பட்ட நியாயமான ஆணையை மீறி திடீரென்று சட்டத்திற்கு உட்பட்ட எந்த முன்னறிவிப்பையும் கொடுக்காமலேயே வேலை நிறுத்தம் செய்தல் (அல்லது) வேண்டுமென்றே பணியை மெல்லச் செய்தல்.

இந்த நிலையாணைகள் தற்பொழுது அமுலில் உள்ள (அல்லது) அவ்வப் பொழுது பயன்படும்படி உருவாக்கப்படும் எந்த ஒரு சட்டம், சட்ட விதிகள் (அல்லது) விதிக்குப்புறம்பாக வேலை நிறுத்தம் செய்தல் (அல்லது) வேண்டுமென்றே பணியை மெல்லச் செய்தல் (அல்லது) மற்ற பணியாளர்களை வேலை நிறுத்தம் செய்யும்படி (அல்லது) பணியை மெல்லச் செய்யும்படி தூண்டுதல்.

(iii) பணியாளர்கள் திட்டமிட்டுக் கூட்டாகச் சேர்ந்து சம்பளத்தைப் பெற மறுத்தல்.

(iv) வாரியத்தின் சொத்து (அல்லது) வாணிபம் தொடர்பாகத் திருட்டு, மோசடி (அல்லது) நாணயமின்மை ஆகியச் செயல்கள்.

(v) கையூட்டாக (அல்லது), சட்டத்திற்குப் புறம்பாக ஏதாவது ஒரு சன்மானத்தை மற்றவரிடமிருந்து பெறுதல் (அல்லது) மற்றவர்களுக்குக் கொடுத்தல்.

(vi) மேலாட்சியரது எழுத்து வாயிலான அனுமதியின்றி பணியமைப்பின் சுற்றுக்குள் பணம் வசூலித்தல் (அல்லது) பணம் வசூலிக்கத் தூண்டுதல்.

(vii) வழக்கமாக தாமதமாகப் பணிக்கு வருதல் (அல்லது) விடுப்பு இன்றியே வழக்கமாகப் பணிக்கு வராமலிருத்தல் (அல்லது) போதிய காரணம் ஏதுமின்றித் தொடர்ந்து பத்து நாட்களுக்கு மேல் பணிக்கு வராதிருத்தல்.

(viii) பணியமைப்புக்குள் மேலாட்சியரது அனுமதியின்றிப் பணம் கொடுத்து வாங்குதல் (அல்லது) வேறு ஏதாவது வியாபாரம் செய்தல்.

(ix) தொழிற்சாலை/தொழிலகத்தின் பணியமைப்பிற்குள் அலுவலக நேரத்தில் கலகமுட்டும் (அல்லது) ஒழுங்கற்ற முறையில் நடந்து கொள்ளுதல்.

(x) வழக்கமாகவே வேலையைப் புறக்கணித்தல் (அல்லது) வேலையைக் கவனிக்காமல் இருத்தல்.

(xi) ஒழுங்கின்மையாக இருப்பதையே வழக்கமாகக் கொண்டிருத்தல்.

(xii) பணியமைப்பின் சூழலுக்குள் புகை புடிக்கக்கூடாது என்று தடை செய்யப்பட்டுள்ள இடங்களில் புகை பிடித்தல்.

(xiii) பணியமைப்பின் பணிகளுக்கும் (அல்லது) பணியமைப்பின் உடைமைகளுக்கும் வேண்டுமென்றே சேதத்தை ஏற்படுத்துதல்.

(xiv) மேலாட்சியரது முன் ஒப்புதல் இன்றி பணிக் காலத்திற்குள் (அல்லது) பணி மனைக்குள் செய்தித் தாள்கள், துண்டுப் பிரசுரங்கள், சிறு வெளியீடுகள் ஆகியவற்றை விநியோகித்தல்

(அல்லது) சுவரொட்டிகளைக் காட்சிக்காக ஒட்டுதல், கொடிகள் (அல்லது) ஒலி பெருக்கிகளை வைத்தல்.

(xv) பணிமுறை விதிகள் பாதிக்கப்படாதவாறு எந்த ஒரு பணியாளரையும் அவர் ஈடுபட்டிருக்கும் பணி (அல்லது) பொறியின் தொடர்பான பணியைத் தவிர வேறொரு பணி (அல்லது) பெற்றித் தொடர்பான பணியைச் செய்யுமாறு பணிக்கப்படும் பொழுது அவ்வாறு செய்ய மறுத்தல்,

(xvi) மேலாட்சியரது முன் ஒப்புதல் இன்றிப் பணியமைப் பிற்குள் (அல்லது) தமிழ்நாடு மின்சார வாரியத்திற்குச் சொந்தமான எந்த ஒரு மனையின் எல்லைக்குள் கூட்டங்கள் நடத்துதல்

(xvii) பணியமைப்பின் எல்லைக்குள் சூதாடுதல்

(xviii) பணி நேரத்தில் தூங்குதல்.

(xix) உடல் நலம் பாதிக்கப்பட்டது போல் நடத்துப்பணி செய்யத்தவிர்த்தல் (அல்லது) பணியை மெல்ல செய்தல்

(xx) வாரியத்திற்குச் சொந்தமான குடியிருப்பு இல்லங்களை (அல்லது) நிலத்தை அனுமதியின்றிப் பயன்படுத்துதல்

(xxi) தனக்குக் கீழ் உள்ளவர்களிடமிருந்து அன்பளிப்பைப் பெறுதல்,

(xxii) வாரியத்தைப் பற்றி (அல்லது) வாரியப் பணியில் உள்ள எந்த ஒரு பணியாளரைப் பற்றியும் குறை கூறி, ஊர், பெயரில்லாக் கடிதங்களை (அல்லது) புனை பெயரிட்ட கடிதங்களை எழுதுதல்

(xxiii) வாரியத்தின் பெயருக்கு (அல்லது) வாரியப் பணியில் உள்ள எந்த ஒரு பணியாளர்க்கும் இழிவு உண்டாக்கும் வகையில் (அல்லது) அவர்களிடையே திசையுண்டாக்கும் வகையில் வதந்திகளைப் பரப்புவது (அல்லது) பொய்யான தகவல்களை அளித்தல்

(xxiv) ஒழுக்கக்கேடு காரணமாகச் சட்டத்தை மீறிய சூற்றத்திற்காக நீதிமன்றத்தால் தண்டிக்கப்படுதல்.

(xxv) பணியமைப்பின் மனைக்குள்ளே பணியாளர்களது உடைமைகளைத் திருடுதல்.

7. Calculate the retirement benefits of Pension, Family Pension, Death cum Retirement Gratuity and Capitalized value for an Additional Chief Engineer, who was retired on superannuation on 31.10.2013 having the following record of service.

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Date of Birth 02.10.1955

Date of entry into service 19.02.1979

Date of Retirement 31.10.2013

EOL with Medical certificate 01.04.1981 to 31.03.1982

EOL without Medical certificate 01.04.1982 to 31.03.1983

Pay Last Drawn Rs.54,940/- + Grade Pay Rs.9500/-

Answers:

D M Y

31 10 2013

19 02 1979

12 08 34

0 0 01

12 08 33 or 66 half years

PENSION; $54,940+9500=64,440/2 = \text{Rs.}32,220/-$ wef 1.11.2013

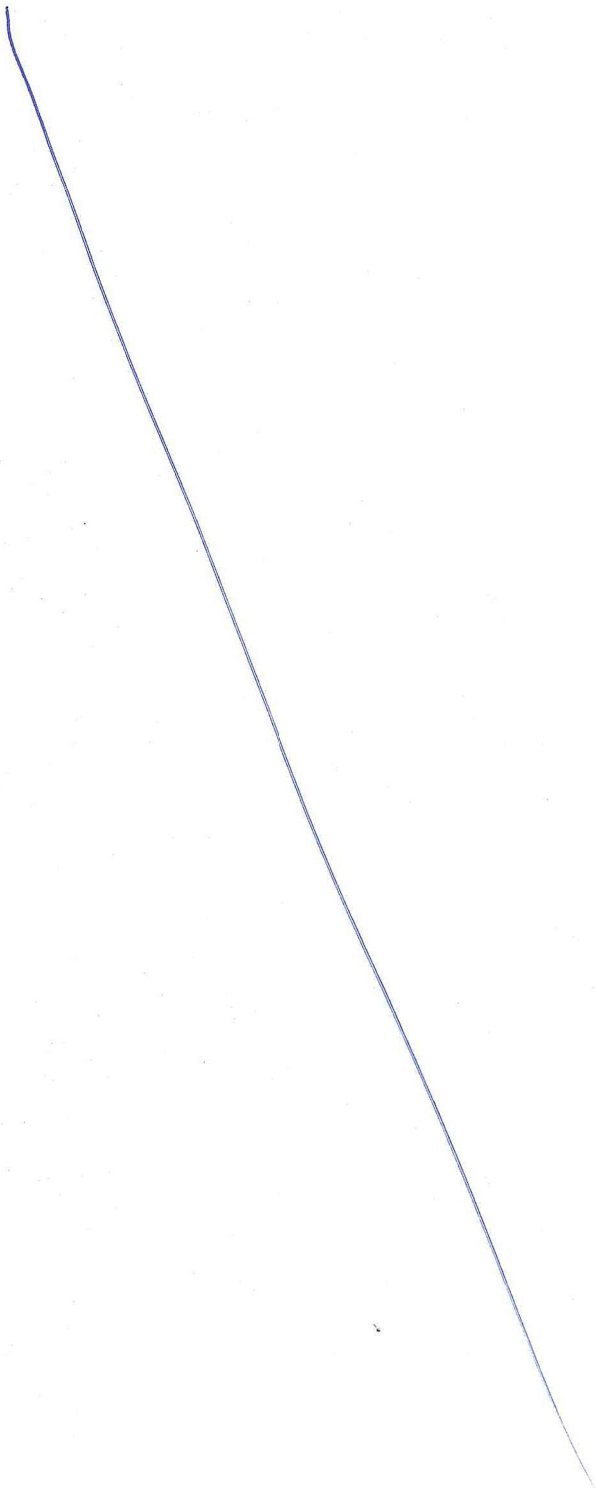
FAMILY PENSION; 50% OF LAST PAY DRAWN: $64440/2 = 32,220$

Limited to Rs.22,950/- up to 65 years 1.10.2020

30% of LPD $64440/- * .30 = \text{Rs.}19332/-$ wef 2010.2020

DEATH CUM RETIREMENT GRATUITY: $64440 \times .90 = 57996 + 64440 = 122436 \times \frac{66}{4} =$
20, 20,190 Limited to Rs.10, 00,000/-

CAPITALISED VALUE: Pension $\frac{32220}{3} = 10740 \times 12 \times 8.371 =$ Rs.10, 78,855/-



8. TA Bill for the month of 8/2014

20

Pay : Rs. 15,700/-
 Grade Pay : Rs. 5100/-
 17a : Chennai.
 Eligible Class : II P/c. (as) Ist class.
 Normal DA Rs 150/-

<u>31.7.14</u>	<u>1.8.14</u>	By Train	Te	Te	
22.w hrs	to 06.w hrs	By Train	10.00	112.w	928.w
Chennai	Coimbatore.	By Train	10.00		

<u>1.8.14</u>	<u>1.8.14</u>	By Board's	Telochi.
Coimbatore	Minparai		

Hault at Minparai
 Up to 16.8.14 / 6 hrs.
 DA for spl. track from 22.w hrs /
 31.7.14 to 22.w hrs / 15.8.14
 for 15 days @ 1.5 time
 Rs. 150 (225 x 15)

3325.w

<u>16.8.14</u>	<u>16.8.14</u>	By Board's	telochi
06.w hrs	09.00 hrs		
Minparai	Vdmulpet & Hault.		

<u>31.8.14</u>	<u>1.9.14</u>	By Bus	450.w	75.w	5.00	530.00
09.w hrs	06.w hrs					
Vdmulpet	Chennai.					

Normal DA from 22.w hrs / 15.8.14 to 1.9.14
 for 16.7 days @ Rs. 150/-

1505.w
6338.w

Note

Spl. Track 1.5 DA: Rs. 225.w

Ic. Haly & DA : 113.w

8. മൂലക്കുറവ് 2014 ഹെൽത്ത് ഇൻഷുറൻസ് പ്ലാനിനു കീഴിൽ:

- മുൻപ് ₹. 15,700/-
- Grade Pay ₹. 5100/-
- ഗുണമേന്മയില്ലാത്ത
- മുൻപ് നൽകിയ ശേഷി,
- മുൻപ് II A/c or I class,
- മുൻപ് ₹. 150/-

<u>31.7.14</u>	<u>1.8.14</u>	കൃത്യം	805.00	113.00	10.00	928.00
22.00 നെ	06.00 നെ					
ശേഷി	കുറവ്					
<u>1.8.14</u>	<u>1.8.14</u>	മുൻപ്	-			-
06.00 നെ	മുൻപ്	മുൻപ്				

മുൻപ് 06.00 നെ / 16.8.14 }
 മുൻപ് 22.00 നെ / 31.7.14 to }
 22.00 നെ / 15.8.14 ന്നു 15 x 1.5 (150) } 8375

<u>16.8.14</u>	<u>16.8.14</u>	മുൻപ്				
06.00 നെ	09.00 നെ	മുൻപ്				
മുൻപ്	മുൻപ്					

മുൻപ് 21.8.14 ന്നു മുൻപ്.

<u>31.8.14</u>	<u>01.9.14</u>	മുൻപ്	450.00	75.00	5.00	530.00
09.00 നെ	06.00 നെ					
മുൻപ്	മുൻപ്					

മുൻപ് 22.00 / 15.8.14 to 01.9.14 } 1505.00
 06.00 നെ മുൻപ് 16.8 മുൻപ് x 150 }

6338.00

മുൻപ്
 മുൻപ് മുൻപ് 1.5 times
 ∴ 1.5 x 150 = 225
 1/2 x 225 = 113